

Job Description

Job Title	Architectural Access Specialist (GCD #23400)
Job ID	167448
Posting End Date	10/11/2026
Location	Santa Fe
Full/Part Time	Full-Time
Regular/Temporary	Regular - PERM for State
Agency	Governor's Comm. on Disability
Job Posting Type	Continuous Job Opening
For more Job Requirements & Classification Description:	

[Click Here](#)[Return to Previous Page](#)[Switch to Internal View](#)

Salary

\$33.12 - \$49.68 Hourly

\$68,886 - \$103,330 Annually

This position is a Pay Band C9

Posting Details

This posting will be used for ongoing recruitment and may close at any time. Applicant lists may be screened more than once.

Due to the available budget allocated for this position, the hiring rate will not exceed \$33.00/hour.

Why does the job exist?

The purpose of this position is to improve physical access in places of public accommodation and government entities through accessibility site surveys, architectural plan reviews for buildings and facilities, technical assistance, and trainings on state and federal accessibility standards. This position works to ensure compliance with current accessibility standards under the Americans with Disabilities Act (ADA), the International Building Code, and the American National Standards Institute. In addition, this position provides project management for GCD's Residential Accessibility Modification Program (RAMP).

How does it get done?

Duties of this position include:

*Assisting the RAMP Manager in coordinating home modification projects from start to finish to include: conducting a preliminary assessment, prepare computer aided project drawings for proposed project, document existing conditions (photographs), solicit bids from contractors, coordinate project scope of work with contractor, coordinate between contractor and homeowner, conduct final inspection/walk-through and documentation of completed project with contractor for final approval.

* Conducting Site Accessibility Assessments as requested and write detailed reports on the physical access issues affecting people with disabilities.

* Reviewing architectural plans and specifications for accessibility compliance with the NM Building Code (NMBC), The Americans with Disabilities Act Accessibility Standards 2010 (ADA) and any updates, and the American National Standards Institute.

Who are the customers?

These services are provided for individuals with disabilities of any age throughout the state of New Mexico.

Ideal Candidate

The ideal candidate would have the following experience:

* Creating and reviewing architectural and construction plans in compliance with American National Standards Institute (ANSI) ICC A117.1-2009 as well as the International Building Code (IBC) Chapter 11 Accessibility and Appendix E Supplemental Accessibility Requirements and NM Building Code (NMBC) Amendments to the IBC.

* Providing trainings on physical accessibility requirements in places of public accommodation and government buildings.

* Conducting site inspections for ADA and building code compliance. Construction working with individuals with disabilities.

Minimum Qualification

Bachelor Degree in Architecture from an accredited college or university and four (4) years of professional experience in architectural design, project management, or construction management. Any combination of education from an accredited college or university in a related field and/or direct experience in this occupation totaling eight (8) years may substitute for the required education and experience.

Employment Requirements

Must possess and maintain a valid Driver's License and complete a Defensive Driving Course Certificate from the State of New Mexico within thirty (30) days of hire.

Working Conditions

Work is performed in an office setting with exposure to Visual/Video Display Terminal (VDT) and extensive phone and personal computer usage. Some sitting, standing, bending and reaching may be required. Direct client interaction and some travel may be required.

Supplemental Information

Do you know what Total Compensation is? [Click here](#)

Agency Contact Information: Nadine Flores, (505) 470-7885, Nadine.Flores@gcd.nm.gov [Email](#)

For information on Statutory Requirements for this position, click the Classification Description link on the job advertisement.

Bargaining Unit Position

This position is not covered by a collective bargaining agreement.

[Return to Previous Page](#)[Switch to Internal View](#)
